

Weekly shift schedule

Company / site

Manager

First day

Unpaid break per shift (min)

#	Employee	Role / trade	Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Planned hours
			Start	End	Start	End	Start	End	Start	End	Start	End	Start	End	Start	End	
1																	
2																	
3																	
4																	
5																	
6																	
7																	
8																	
9																	
10																	
11																	
12																	
13																	
14																	
15																	
Planned hours per day																	
Staff on shift																	

Approved by (signature and date)